

September 2, 2025

6:00 pm

City Hall

**A. CALL TO ORDER, PLEDGE, AND INVOCATION**

Mayor Jennifer McCoy called the meeting to order at 6:00 p.m.

Present: Mayor Jennifer McCoy, Mayor Pro Tem Lucia Butler, Councilmembers Randy McCoy, James Warren, and Tanya Conner, City Secretary Sunshine Alcorta, Public Works Director Eric Clark, and Code Enforcement Tambara Farrell and Judge Alan Gell.

Not present: Councilmember William Ellis

The Pledge of Allegiance was followed by an invocation given by Councilmember Randy McCoy.

**B. PUBLIC COMMENTS****C. REGULAR AGENDA****Discuss, Consider, and Possibly Take Action Regarding:**

1. Chris Davis has requested a discussion regarding the upgrade of waterlines on ACR 130.  
Motion made by Mayor Pro Tem Lucia Butler, seconded by Councilmember Randy McCoy, to take no action.  
Vote: 4-0, unanimously.
2. Council requested to discuss a crosswalk and EISD.  
Motion made by Councilmember Randy McCoy, seconded by Mayor Pro Tem, to take no action. Vote: 4-0, unanimously.
3. Municipal AD Valorem tax rate for 2026.  
Motion made by Councilmember Randy McCoy, seconded by Councilmember Tanya Conner, to approve the Municipal AD Valorem tax rate at 0.221748: 4-0 unanimously.
4. Budget approval for October 1, 2025-September 30, 2026.  
Motion made by Councilmember Tanya Conner, seconded by Councilmember Tanay Conner, to approve the budget for FY 2025/2026. Vote: 4-0 unanimously.
5. Approving the holiday schedule for 2026.  
Motion made by Mayor Pro Tem James Warren, seconded by Councilmember Tanya Conner, to approve the holiday schedule with changes made. Vote: 4-0, unanimously.
6. Adopting Resolution 09022025-01, Designating the official Newspaper for the City fiscal year 2526.  
Motion made by Councilmember Randy McCoy, seconded by Councilmember Tanya Conner, to adopt the resolution 09022025-01 Designating the Palestine Herald Press as the city's newspaper for fiscal year 25/26. Vote 4-0, unanimously.
7. All aspects of the street repairs on Timberwild and Ridgewood Lane.  
A motion was made by Councilmember Tanya Conner and seconded by Councilmember Lucia Butler to authorize the completion of road repairs on Timberwild and Moore Street by McGruffery. Vote of 4-0.

**D. PUBLIC WORKS REPORT.**

Public Works Director Eric Clark reported:  
Most of the storm damage has been repaired, and many insurance claims have been settled. Several water leaks are also being fixed. Additionally, efforts are underway to stay current with mowing. The generator is complete at

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all locations. Transfer switches need to be replaced, and we are awaiting estimates. We are working on the TX DOT permit for the boring repairs on FM 861. All cross connections must be disconnected.

**E. MUNICIPAL COURT**

Code Enforcement Tambara Farrell reported: Cases for August 2025.

Court on Thursday one defendant

26 New Cases

24 Closed case

18 Ongoing cases

Alan Gell reported the new laws that went in affect as of the September 1, 2025.

**F. MAYOR REPORT**

Mayor McCoy reported:

none

**G. EMERGENCY MANAGEMENT REPORTS**

Emergency management, Randy McCoy reported:

Fire equipment was \$27500.00.

3-month grant for \$60,500, the Fire Department will have to match

**H. CLOSED SESSION**

Council will convene into Closed Session pursuant to Section 551.074 of the Texas Government Code regarding personnel matters as follows:

1. Discuss and take action, if any, on employment, evaluation, reassignment, duties, discipline, or dismissals.
  - A. All City Employees

**I. RECONVENE INTO REGULAR SESSION**

1. Discuss and take action, if any, on items discussed in executive session.

Motion made by Councilmember Lucia Butler, seconded by Councilmember Tanya Conner, to give a raise to the following employees.

James Wiley \$1.00

Justin Benton \$.50

Stanley Stewart \$.50

Tommy Farrell-\$.50

Tambara Farrell \$1.00

Emily Gunn-Couch \$1.00

Sunshine Alcorta-\$1.00

Eric Clark will gain an additional week of vacation time upon completion of License A. Vote: 4-0, unanimously.

**J. COUNCIL COMMENTS**

None



CITY OF ELKHART  
CITY COUNCIL  
REGULAR MEETING MINUTES

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**K. APPROVAL OF MINUTES**

Motion made by Mayor Pro Tem James Warren, seconded by Councilmember Tanya Conner, to take no action until next meeting. Vote: 4-0, unanimously.

**L. ADJOURNMENT**

Motion made by Councilmember Lucia Butler, seconded by Councilmember Tanya Conner, to adjourn the meeting at 7:38 p.m. Vote: 4-0, unanimously.

  
Mayor Jennifer McCoy

ATTEST:



Sunshine Alcorta, City Secretary