

CITY OF ELKHART CITY COUNCIL REGULAR MEETING MINUTES

May 5, 2025 6:00 pm City Hall

A. CALL TO ORDER, PLEDGE, AND INVOCATION

Mayor Jennifer McCoy called the meeting to order at 6:00 p.m.

Present: Mayor Jennifer McCoy, Mayor Pro Tem James Warren, Councilmembers Randy McCoy, William Ellis, City Secretary Sunshine Alcorta, Public Works Director Eric Clark, Code Enforcement Officer Tambara Farrell, Citizens Sarah Almond, Dave Shaver, Gloria DeSouza, Dey Lanning, and Steven Pangillion.

Not present: Councilmembers Lucia Butler and Tanya Conner.

The Pledge of Allegiance was followed by an invocation given by Councilmember Randy McCoy.

B. PUBLIC COMMENTS

None

C. REGULAR AGENDA

Discuss, Consider, and Possibly Take Action Regarding:

- 1. Proposals regarding the Electric Contract.
 - Mayor Pro Tem James Warren made a motion, seconded by Councilmember Randy McCoy, to designate Mayor Jennifer McCoy to make a decision with the broker, rates, and the contract length that's best for the city. Vote 3-0, unanimously.
- 2. Utility Billing Software.
 - Mayor Pro Tem James Warren made a motion, seconded by Councilmember William Ellis, to approve the change of utility software to Adcomp Systems. Vote: 3-0: unanimously.
- All aspects to do with meters and installation for taps.
 Councilmember William Ellis made a motion, seconded by Mayor Pro Tem James Warren, to increase the sewer tap fee to \$989.18 and add descriptions for non-standard and standard taps. Raise the CSI fee to \$75.00. Vote: 3-0, unanimously.

D. PUBLIC WORKS REPORT.

Public Works Director Eric Clark reported:

- 1. Lightning struck the Newsome motor that was recently replaced. Sent off the old motor to be rebuilt.
- 2. Lightning rods have recently been installed.
- 3. Continue mowing and patching.
- 4. Meters showing 800 thousand gallons or more are being replaced little by little.
- Updated on lead and copper lines.

E. MUNICIPAL COURT

Code Enforcement Tambara Farrell reported: April 2025 Cases

The reports for March are in the Packet

- 4 High weed and grass cases.
- 15 Trash and Debris case
- 5 Brush and limbs cases
- 4 Junk Vehicle cases



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1 Appliances and Furniture 18 closed cases.

F. MAYOR REPORT

Mayor McCoy reported: none

G. EMERGENCY MANAGEMENT REPORTS

Emergency management, Randy McCoy reported:

H. COUNCIL COMMENTS

None

I. APPROVAL OF MINUTES

None

J. ADJOURNMENT

Mayor Pro Tem James Warren made a motion, seconded by Councilmember Randy McCoy, to adjourn the meeting at 8:31 p.m. Vote 3-0 unanimously.

ATTEST:

Sunshine Alcorta, City Secretary