



CITY OF ELKHART CITY COUNCIL

MEETING MINUTES

MONDAY, MARCH 16, 2020 6:00 P.M.

First United Methodist Church

With a quorum present, the Regular Meeting of the City of Elkhart City Council was called to order by Mayor Jennifer McCoy at 6:04 p.m. at the First United Methodist Church, 202 West Parker Street, Elkhart, Texas 75839.

Present: Mayor Jennifer McCoy, Councilmember Lucia Butler, Councilmember Chuck Conner, Councilmember James Warren, Public Works Director Eric Clark. Mayor Pro Tem Raymond Dunlap, Councilmember Daryll Faulk and City Secretary Ami Ashworth were absent.

A. **CALL TO ORDER, PLEDGE AND INVOCATION** - Pledge of Allegiance was followed by the invocation.

B. **PUBLIC COMMENT** - None

C. **PUBLIC WORKS DIRECTOR'S REPORT**

Public Works Director, Eric Clark, updated the council on the boil water notice that was issued on March 11, 2020. The boil water notice was issued as a result of two separate issues-the chlorine pump breaker at the School well failed causing a power failure and a break in a 6" main at Eagle Railcar.

**Mayor McCoy requested that item E (Closed Session) and item F (Reconvene into Regular Session) be moved to Item D and E in consideration of the individual present for interview. Motion was made by Councilmember Butler to conduct Closed Session in two parts moving item E and item F to item D and item E in order to conduct interview and then continue Closed Session after Regular Session items. The motion was seconded by Councilmember Conner and passed upon a unanimous vote of 3-0.

D. **CLOSED SESSION**

At 6:18 p.m., Council convened into Closed Session pursuant to Section 551.074 of the Texas Government Code to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all personnel.

E. **RECONVENE INTO REGULAR SESSION**

Council reconvened into regular session at 6:26 p.m.

Motion was made by Councilmember Butler to hire Stanley Stewart for Public Works position at a rate of \$11.50/hour. Motion was seconded by Councilmember Warren and passed upon a unanimous vote of 3-0.

F. **REGULAR SESSION**

1. Discuss and take action, if any, on an Order declaring the City of Elkhart's Election on May 2, 2020 cancelled and the unopposed candidates elected.

*Motion made by Councilmember Butler to declare the City of Elkhart's Election for 5/2/2020 cancelled and the unopposed candidates elected. Motion was seconded by Councilmember Conner and passed upon a unanimous vote of 3-0.

2. Discuss and take action, if any, amending Ordinance No. O-03192019-2 (passed on March 18, 2019) to establish guidelines for audit findings beginning with fiscal year 2020-2021 to be concluded by the end of April annually.



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*Motion was made by Councilmember Butler to amend Ordinance No. O-03192019-2 to reflect that yearly audits be completed by the end of April annually beginning with fiscal year 2020-2021. Motion was seconded by Councilmember Conner and passed upon a unanimous vote of 3-0.

3. Discuss and take action, if any, on upcoming City Wide Clean-up day.

*Motion was made by Councilmember Butler to designate Friday, April 3, 2020 8:00am-3:00pm, the City of Elkhart's City Wide Clean-up day for 2020. Approval for up to six roll off dumpsters, no tires and metal to be removed for recycling. Motion was seconded by Councilmember Conner and passed upon a unanimous vote of 3-0.

4. Discuss and take action, if any, approving Mayor to authorize funds to relocate water line on FM 1817 at the request of TxDOT.

*Motion was made by Councilmember Conner to authorize the Mayor to approve estimate from Athens Contractors in the amount of \$11,470.00 to relocate water line on FM 1817 at the request of TxDot. Estimate includes install 6 inch bore w/yellowmine encasement, casing spacer, 3 inch carrier pipe, seals and tie into existing 3 inch. Motion was seconded by Councilmember Warren and passed upon a unanimous vote of 3-0.

G. CLOSED SESSION

At 6:55 p.m., Council convened into Closed Session pursuant to Section 551.074 of the Texas Government Code to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all personnel.

H. RECONVENE INTO REGULAR SESSION

Council reconvened into regular session at 7:37 p.m

Motion made by Councilmember Conner to take no action on items discussed in Closed Session. Motion was seconded by Councilmember Warren and passed upon a unanimous vote of 3-0.

I. APPROVAL OF MINUTES

1. Minutes of March 2, 2020

Motion made by Councilmember Conner to table approval of minutes until next regular scheduled meeting. Motion was seconded by Councilmember Warren and passed upon a unanimous vote of 3-0.

J. ADJOURN

Motion made by Councilmember Butler, seconded by Councilmember Conner, to adjourn the Regular Meeting of the City of Elkhart City Council at 7:40 p.m. Upon vote, the Motion carried unanimously 3-0.

X

Jennifer McCoy
Mayor, City of Elkhart



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