

THE STATE OF TEXAS *
COUNTY OF ANDERSON *
CITY OF ELKHART *

On the Third day of December 2018, the City of Elkhart Council convened into a Regular Council Meeting at 6:00 p.m. with the following members present:

Mike Gordon	*	Mayor
Lucia Butler	*	Councilmember
Raymond Dunlap	*	Councilmember
Chuck Conner	*	Councilmember
Daryll Faulk	*	Council Member
Taylor Bentley	*	Councilmember

Agenda Item One: Call to order, Prayer, Pledge, Citizen Recognition.

Council meeting called to order at 6:00 p.m. Recite of Prayer and Pledge. Citizens present; Michael and Gia Wall, Kenneth White, Rosemary Biel, Wes Lawrence, Melanie Renfro, Jacob Beckham, Connie Davis, Sarah Nolen.

Agenda Item Two: Discuss and take action hearing from Melanie Renfo with Colonial Life Insurance and review possibilities of offering said insurance to city employees.

Council discussed insurance offered from company as a supplemental insurance for employees and paid for by employees. Council discussed possibility of savings on the different types of insurance offered. The council also discussed having the City Secretary construct a spreadsheet comparison of insurance prices and for that to be reviewed at a later date.

Councilman Chuck Conner made the motion to take no action. Councilman Raymond Dunlap seconded the motion. All voted "Aye", the motion carried.

Agenda Item Three: Discuss and take action hearing from Brother Barney Walker concerning relocation of meter to higher ground at the Assembly of God Church.

Councilman Chuck Conner made the motion to take no action. Council lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Four: Council will convene to Executive Session pursuant to Texas Local Government Code Section 551.074 to
(A.) Discuss and take action regarding Kenneth White field employee vacation time after adopting new employee handbook.
(B.) Evaluation of new hire Michael Wall field employee.
(C.) Evaluation of new hire Jacob Beckham field employee.

Council went into closed Executive Session at 6:34 p.m.

Agenda Item Five: Reconvene: Council will discuss and take action, if any, on agenda item four (A.) (B.) and (C.)

Council reconvened in open session at 7:15 p.m.

Agenda Item Four (A.) Council lady Lucia Butler made the motion to Grandfather Mr. White's vacation time and cap at 8 weeks annually. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Four (B.) and (C.) were combined. Councilman Chuck Conner made the motion to take no action on agenda item four B. and C. Councilman Daryll Faulk seconded the motion. All voted "Aye", the motion carried.

Agenda Item Six: Discuss and take action having Ja KES Electrical Services install lightning arrestors and surge protectors at school lift station.

Council discussion ensued with staff over the need for arrestors at all locations due to recent lightning strikes at several sites and the site being hit by lightning twice in one year. Council also discussed with Public Works Supervisor on pricing for arrestors at all locations.

Councilman Chuck Conner made the motion to approve the invoice submitted by Ja KES Electrical Services for \$931.88 for 3 lightning arrestors at site. Councilman Daryll Faulk seconded the motion. All voted "Aye", the motion carried.

Agenda Item Seven: Discuss and take action on update for insurance claims on School lift station and 2012 dodge.

Council was provided an update from City Secretary regarding recently submitted claims on 2012 Dodge and School Lift Station. The vehicle reported to have been filed and waiting on insurance payment. The School Lift Station was reported to have been recently discovered while filing claim on the December 2017 loss that it had been discovered the insurance was not added for the site according to records and TML. The Secretary and Public Works Supervisor BJ Perry also discussed the newly replaced pump just having been hit by lightning and as a result of the site uninsured then as a result newest pump not covered either. Council lady Butler questioned why the new pump purchased in 2017 was not covered since we found the initial pumps were never added.

I reported that the staff just recently discovered the same day of filing the 2017 pump loss within a week of this meeting that the site was never added in 2011. Discussion over time line filing claims to be within the year of loss reported.

Councilman Chuck Conner made the motion to take no action. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

Agenda Item Eight: Discuss and take action on requesting city attorney to draft an Ordinance requiring yearly audit of Insurance with TML and for the audit to be concluded by September 30, 2018 annually.

City Secretary requested the annual audit by means of Ordinance to help encourage accountability and better oversight of policy and coverage. The council discussed the date of September 30 needing to be changed to reflect budget time lines and it was requested to have Ordinance date for the TMLIRP audit of coverage as August 31 annually.

Council lady Lucia Butler made the motion to request City Attorney Blake Armstrong to construct an Ordinance requiring the annual audit of insurance and to include the date of audit due by August 31 annually. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

Agenda Item Nine: Discuss and take action on depositing of a Property Tax check #57499 issued by Anderson County.

Council lady Lucia Butler made the motion to hold the Property Tax check until after the Budget and Tax Rate is passed and send check back to the county to request reissuance of check. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Ten: Discuss and take action on requested leak adjustment left off of November adjustments for Adam Murray.

City Secretary provided an explanation that Mr. Murray's billing error adjustment request was left off of the previous list of leak adjustments and the account being billed in error.

Council lady Lucia Butler made the motion to approve the billing error adjustment request. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

Agenda Item Eleven: Discuss and take action concerning purchasing new Christmas decorations for the city.

The council discussed the lights outside downtowns age and condition of lights and decorations. The City Secretary and Council discussed the community enjoying new lights. The council discussed concerns over cost and starting a line item to save for future decorations or shopping for decorations after Christmas for extra savings for upcoming year. The council also discussed decorating of City Hall.

Councilman Chuck Conner made the motion to allow the purchase of Christmas decorations for the office. Council lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Twelve: Discussion regarding connection of seasonal lights and scheduled disconnect date of seasonal lights.

Council provided reasons for adding item to agenda to keep council informed on the connection and disconnect of seasonal light account with electric company for better oversight. City Secretary Carla Sheridan reported the disconnect day for the seasonal lights set for January 12, 2018.

Agenda Item Thirteen: Discuss and take action on approval of minutes for the month of November 2018.

City Secretary reported minutes for the month of November 2018 were not ready for consideration of approval.

Councilman Chuck Conner made the motion to table the item until the December 17, 2018 meeting. Councilman Daryll Faulk seconded the motion. All voted "Aye", the motion carried.

Agenda Item Fourteen: Discuss and take action amending leak adjustment policy to address any leaks over 50,000 gallons to be adjusted at a different percentage rate from the policy currently in place.

Council was provide a copy of leak adjustment policy proposed changes highlighted in yellow marking. Council discussed the amendments to the leak adjustment policy, heard recommendations and made suggestions concerning the policy.


Councilman Chuck Conner made the motion to amend the policy with add-ons discussed. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

Agenda Item Fifteen: Discuss and take action requesting city attorney to construct a city Ordinance requiring home owner to display address of home.

Council lady Lucia Butler made the motion to take no action. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Sixteen: Adjournment.

Councilman Chuck Conner made the motion to adjourn. Council lady Lucia Butler seconded the motion. All voted "Aye", the motion carried. The meeting of December 3, 2018 adjourned at 8:54 p.m. .



Mike Gordon
Mayor

ATTEST:


Carla Sheridan- City Secretary

