



## **NOTICE OF REGULAR MEETING**

**Monday, October 21, 2019 at 6:30 P.M.**

**Elkhart Holy Temple  
113 W Parker St.  
Elkhart, TX 75839**

*The City Council may meet in Closed Session regarding any item on this agenda, if necessary, as permitted by Texas Government Code, Chapter 551, Subsection D.*

### **A. CALL TO ORDER, PLEDGE AND INVOCATION**

### **B. PUBLIC COMMENT**

*Residents living within the City limits of the City of Elkhart shall be permitted to address the Council on matters related to City business. All parties who wish to address the Council must notify the City Secretary no later than 3:00 p.m. on the date of the meeting. Only those who notify the City Secretary in advance will be permitted to speak, and all comments will be limited to three (3) minutes per person wishing to address the Council. The Rules of Decorum as established under O-07012019-1 shall apply.*

### **C. CITY ADMINISTRATOR'S REPORT**

City Administrator will update Council on:

1. City finances, including current bank balances.
2. Status of infrastructure repair project and funding.
3. Status on various beautification projects.
4. Personnel policy manual revisions.

### **D. PUBLIC WORKS DIRECTOR'S REPORT**

Public Works Director will update Council on completed, pending and future projects.

### **E. REGULAR SESSION**

1. Discuss and take action, if any, on adjustment request for service address 308 Watkins, Elkhart, Texas. (City Administrator Judith Cantrell/Monica Perales)
2. Discuss and take action, if any, on request made by William Sponsler to begin services at 494 PR 6131, Elkhart, Texas. (City Administrator Judith Cantrell/William Sponsler)
3. Discuss and take action, if any, on request by Greg Chapin to establish City sewer service. (City Administrator Judith Cantrell/Greg Chapin)
4. Discuss and take action, if any, on invitation by Keep Elkhart Beautiful to assume administrative control of the Elkhart Community Festival. (Mayor Jennifer McCoy)
5. Discuss and take action, if any, on appointment of representative to the Board of Directors with the Anderson County Central Appraisal District for the 2020-2021 term, and adoption of Resolution R-10212019-1 memorialize said appointment. (Mayor Jennifer McCoy)



6. Discuss and take action, if any, on hiring a City Attorney to represent the City of Elkhart in its day-to-day operations. (Councilperson Lucia Butler)
7. Discuss and take action, if any, on approval of Holiday Schedule for the calendar year 2020. (City Administrator Judith Cantrell)
8. Discuss and take action, if any, adding fee of \$2.25 per connection on monthly water utility billing, which will be placed into dedicated fund. (City Administrator Judith Cantrell)
9. Discuss and take action, if any, on administrative role, duties and authority of Mayor, as well as establishment of chain of command for all staff. (Mayor Jennifer McCoy)

#### F. ADJOURN

#### CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outdoor bulletin board at the main entrance of City Hall, 110 West Parker Street, Elkhart, Texas, on the 16<sup>th</sup> day of October, 2019 at 3:30 p.m. (Online posting at 3:40 p.m.).

*/s/ Judith Cantrell*

\_\_\_\_\_  
Judith Cantrell, City Administrator

**In compliance with the Americans with Disabilities Act, the City of Elkhart will provide for reasonable accommodations for persons attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting(s). Please contact the office of the City Administrator for further information at 903-764-5657.**